

## MINUTES OF THE SOULDERN PARISH COUNCIL PLANNING MEETING

HELD IN THE VILLAGE HALL

ON

**Present:**

Neal Ship

John Hoodless (JH)

Kirsty Allpress (KA)

Laura How (LH)

Cathy Fleet (CF) CLERK

**Members of the Public:**

**04.22.01 Apologies**

Apologies had been received from Nick Oakhill , Laura How and Alan Smith, Laura

**04.22.02 Declarations of interest**

NS declared an interest in the planning application for St Josephs

**04.22.03 To receive the minutes of the last parish council meeting**

The minutes of the parish council meeting held on 31st March 2022 were checked for accuracy and content, agreed as a true record of the meetings and signed by the chair.

**04.22.04 Public participation**

There were no members of the public present.

**04.22.05 Clerks Report and Actions from previous meeting**

NO	ACTION	OWNER	Update
03.22.01	<b>Clerk salary increase</b> - NO to complete paperwork	NO	completed
03.22.02	<b>Pond Cottage</b> - NO to draft a letter to Ian Sprigeon informing him that the PC will cap off the pipe.	NO	outstanding
03.22.03	<b>20 mph initiative</b> - CF to resend email from OALC to all	CF	Completed . KA leading. Arash supporting . Evidence required . KA will continue despite her resignation.
03.22.04	Platinum Jubilee - NO to apply for CDC Grant LH to ring fence £500 in the accounts	NO LH	Outstanding CF to chase NO
03.22.05	CF to circulate OALC's details of Op London Bridge	CF	Completed. JH to speak to Clive. PC to fund condolence book up to £50

**04.22.06 Planning**

**Applications**

22/009000/TCA Home Farm House, Bates Lane – no objection

22/00997/TPO Church of the Annunciation to the Blessed Virgin Mary – no objection

Parish Clerk : Cathy Fleet

Westfield Farm Cottage, Fenway, Steeple Aston, Bicester, Oxfordshire, OX25 4SS

Tel: 01869 347000

Mobile : 07989 398 838

21/04085/F Souldern Gate, The Old Stables - APPROVED  
 21/03788/F St Joseph's. High Street APPROVED  
 22/0109/F Cider Cottage, Bates Lane - no objections  
**Decisions**  
 22/00465/LB Rock Cottage - APPROVED  
 22/00179/F Olde Saddlers Cottage, Bates Lane - APPROVED

**04.22.07 Insurance**

The Insurance renewal had been received. NO to check if footballers are insured under their own policy. It was agreed that the present cover is adequate and it is not necessary to make any changes regarding the playground .

**04.22.08 Finance**

**Paid by standing order in April**

Payee	Detail	Total £	VAT	Comments
Cathy Fleet	Clerk Salary (Apr)	150.00	0.0	£84 Sal £18 Home allowance £48 Backdated  Standing Order
HMRC	(re above)	16.00	0.0	Standing Order

**Invoices approved at the meeting**

Payee	Detail	Total £	VAT	Comments
CDC	Dog Bins (Oct 21 to Mar 22)	150.15	30.03	Inv 20005707
Gallagher	Insurance (1/6/22 to 31/05/23)  *Not due until 1 <sup>st</sup> June so can be approved at May meeting if there are amendments needed to the policy*	474.78	0.00	Quote number 496373535

The payment made to the Clerk was not in line with the payslip provided. CF to query with Laura How.

The meeting was unable to approve the budget which had been circulated prior to the meeting as VAT figures and the Jubilee Celebrations are not included in the budget. CF to clarify with Laura How.

**For next Agenda :**

- Kirsty Allpress had tendered her resignation immediately before the meeting. This was reluctantly accepted and Kirsty was thanked for all her work for the PC. CF to inform CDC

- Ramp outside village hall - the parish council had previously agreed to raise ramp – nothing has been done
- The football club has left posts with concrete in behind VH – football club to remove?
- Last year the Charity paid for weeding of gutters around the village and the question was raised as to whether the PC should pay and get it done this year.

**Dates for 2022 : last Thursday of the month**

**PC meeting**

26th May 7.45 pm  
 28th July  
 29th September  
 24th November

**Planning meeting**

30th June  
 25th August  
 27th October  
 29th December

APM 7pm 26<sup>th</sup> May  
 AMPC 7.30 26<sup>th</sup> May

Signed .....  
 Chair, Souldern Parish Council

Date .....

**ACTION LIST SUMMARY**

NO	ACTION	OWNER